

2011 WHSSPA JOURNALISM CONVENTION CHECKLIST

Work down the checklist to make sure you have everything completed in time for convention!

- _____ 1. WHSSPA membership fees are paid by September 9, 2011
(\$40, see WHSSPA Membership Form)
- _____ 2. Judging Fees are paid (see WHSSPA Convention Entry Fees Form)
- _____ 3. Yearbook, with submission form and judging rubric was sent to Dawn Knudsvig, by September 9, 2011.
Yearbooks not submitted by this time will NOT be judged in competition!
- _____ 4. Individual entries for yearbook have been sent to Dawn Knudsvig, by September 9, 2011
- _____ 5. Three consecutive issues of the newspaper with submission form and judging rubric have been sent to Dawn Knudsvig by June 17, 2011.
- _____ 6. Additional articles for newspaper have been sent to Dawn Knudsvig, by June 17, 2011.
- _____ 7. Video Broadcasts with submission form and judging rubric, have been sent Dawn Knudsvig, by June 17, 2011.
- _____ 8. Photography entries have been sent to Craig Satterlee by September 16, 2011.
- _____ 9. Convention fees are paid (\$40 per student/adviser)
- _____ 10. Letters of recognition and adviser awards have been mailed to Dawn Knudsvig, by June 17, 2011.
- _____ 11. Room reservations have been made with The Ramkota.
- _____ 12. Advisers please prepare a 30-minute lesson as back-up in case one of the presenters can not make it. We appreciate your help!